



FUNDRAISE NOW!

Erasmus+ training course

•mladi!info•
www.mladiinfo.cz



INTRODUCTION

You have a head full of ideas for public-benefit projects. There is only one thing missing to make them happen. It's money. Apply for the training course Fundraise Now! and learn how to get them.

In this infopack, you will find all the relevant information regarding the training course (*Erasmus+ mobility for youth workers*). The infopack consists of general information about the project, travel and reimbursement details, some practicalities and contact information. At the end you will also find a link for application form.

Arrival: 25. 10. 2021

Departure: 31. 10. 2021

Venue: Vyhlídka Blansko, Czech Republic

Coordinator: [Mladiinfo ČR, z.s.](#)

Contact: Marketa Dedkova (marketa@mladiinfo.cz)

The training is **free of charge**. The costs of accomodation, travel, facilitators and food will be covered thanks to the Erasmus+ Program.



WHAT IS IT ABOUT?

During 6 days full of activities you will learn how to fundrais money to make your projects and ideas happen.

We will use **methods of non-formal education** such as games, simulations, group work or sharing of experience to pass you theoretical information as well as practical experience with basic forms of fundraising. The activities will take place both indoors and outdoors in a beautiful nature surrounding the venue.

We are looking for participants with no or little expereince in fundraising. During the whole week you will have opportunity to implement the new competencies into your own ideas. After the one-week intensive program you will leave the venue with new ideas, inspiration, and **fundraising strategy for your own project.**

WHAT WILL YOU LEARN?

- how to define goals, objectives, activities and indicators of your project
- how to prepare a project application
- what are the most common financial sources of youth activities in V4 countries and EU
- how Erasmus+ and European Solidarity Corps projects work
- how to fundraise from local community
- how to address corporate donors
- how donors think and what you can offer them
- what non-traditional and innovative forms of fundraising you can use
- what is fundraising strategy and how to prepare it

Every participant will receive [Youth Pass](#) upon completion of the project. In Youth Pass the participants can highlight their newly acquired skills, knowledge and attitudes in the framework of 8 key competencies for Life Long Learning.



WHO CAN JOIN?

We are looking for motivated people, who are:

- 18+
- able to communicate in English
- **planning to realize own specific project or idea in the field of youth-work** or education and are thinking about its funding.

We are looking for participants from these countries: Czech Republic, Slovakia, Hungary, Poland

We welcome participants with fewer opportunities (e.g. financial or social obstacles, unemployed, living in remote areas, etc.). Feel free to contact us in case of having any doubts or questions!

HOW TO APPLY

To apply for the project fill [this questionnaire](#).

We will let you know within three days after fillin the application if you were selected as a participant.

MEET OUR TRAINERS



Markéta Dědková

In 2012 founded Mladiinfo ČR and since that she has facilitated six training courses and youth exchanges and other projects. She has prepared dozens successful project application within the Erasmus+ and European Solidarity Corps program. She has also experience with fundraising in social services and cultural sphere.

She is excited about experiential pedagogy and loves challenging participants via games and other activities. Currently, she is on maternity leave and her 1,5 years old son will assist her during the training.

Ester Kalafus

Founded an NGO Moravsky Adrenalin which organizes outdoor activities, hikes, and other adventures. She is responsible for public relations and marketing in various youth NGOs including Mladiinfo CR. Ester is a lawyer, but she prefers youth work to writing judgments.





ACCOMODATION

The project venue is located 2 km from a town Blansko, just 30 km from Brno. The venue is called Vyhlídka Blansko. [You can check out their website here.](#)

The venue is located in an unique landscape called [Moravian Karst](#), which is special for its beautiful nature with many caves and gorges. Visiting near town (Blansko) for shopping and sightseeing will be possible during free time. We are also planning one city day in Brno.

The participants will be accommodated in shared rooms (2 - 6 bed), males and females separately. Each room has a bathroom with shower and toilet.

Food will be served 3 times a day (breakfast, lunch, dinner). During the morning and afternoon breaks, small refreshments will be available as well as coffee and tea. We can ensure vegetarian food, gluten-free and lactose-free diet if required in advance

TRAVEL

The participants should **find travel to Brno**. From there we will help you to find connection to Blansko (30 km far from Brno) where we will pick you up by car.

We would kindly ask you to travel by bus, train or own car, to be gentle to environment and minimize the risks related to project cancellation due to Covid-19 pandemics. Getting a refund from a bus or train company is much easier than from an airline. We are happy to assist you to find suitable connections for you.

Every participant has different budget for the travel, based on the distance:

10-99 km = €20

100-499 km = €180

500+ km = €275

The distance is calculated only via [Erasmus+ calculator](#), not eg. Google Maps. The financial amounts are already calculated for both ways together. If you would like to have your tickets to be reimbursed, **you have to travel from the country of your permanent residence and also return there.** You can stay in the Czech Republic maximum one day longer than the project lasts.

The travel costs will be reimbursed after the project ends based on original tickets sent by post.

INSURANCE

Every participant is required to bring his/her **EHIC card** (European Health Insurance Card).

Also, every non-Czech participant will be required to purchase **travel insurance that includes medical expenses** insurance valid in the Czech Republic. The EHIC card doesn't cover everything related to medical expenses abroad and thus the additional insurance for abroad is required. The insurance package must include **repatriation**, that could be needed in case of Covid-19 illness or e.g. broken leg.

Inform yourself at your regular health insurance provider if they provide such insurance for abroad or visit the webpage of any other private provider (*e.g. AXA, Generali, Allianz, ...*).

Mladiinfo ČR will not reimburse the costs of this additional insurance.

ENTRY TO THE CZECH REPUBLIC

Every participant needs to comply with all the current rules regarding the entry to the Czech Republic and also the requirements to get back to home country. **Mladiinfo ČR cannot reimburse the costs** of quarantine, testing or vaccination.

You can check out the [current rules for entry here](#) and also to discuss them with your **sending organization**.

When comes to entering to the project venue and joining the group of participants, **Mladiinfo ČR requires everyone to present printed negative Antigen or PCR test not older than 2 days**. Proof of vaccination will not be considered as a valid alternative.

Depending on the pandemic situation, Mladiinfo ČR can ask any participant during the project to make a rapid antigen test at the venue, in order to ensure safety of the group. Costs of this test will be covered by Mladiinfo ČR.

INFORMATION REGARDING THE COVID-19 PANDEMIC

We understand, that you might hesitate to join the project and purchase tickets because of the uncertainty related to the current situation. Before applying for the project, we would like to answer FAQ and clear out possible risks and their solutions related to the Covid-19 pandemic, especially the ones connected to your finances invested in the project. **Here are a few possible scenarios that we drafted:**

1

The project gets canceled

If the project gets canceled due to the Covid-19 pandemic then the participant is required to cancel his flight (bus, train) and ask for possible monetary refund or voucher. If the participant received a confirmation from the airlines that he is not eligible for any refund (not even voucher), then Mladiinfo ČR might reimburse the tickets. If the participant will be eligible to only some amount of refund (e.g. decreased by cancellation fee, etc.), then Mladiinfo ČR might reimburse the participant only to the remaining amount. Mladiinfo ČR will need an approval of the Czech NA to make any reimbursements

2

The flight/ bus/ train is canceled due to national travel restrictions

If the participant's home country will declare e.g. a state of emergency and will close the borders, the tickets will get automatically canceled or the participant is required by law to cancel them himself. In this case, the participant is entitled to a full refund for his ticket by the airlines. Mladiinfo ČR will not assist with claiming such refunds and it will be up to the participant to communicate with the airlines. The right to travel reimbursement by Erasmus+ cannot be applied.

3

The participant is infected by Covid-19 and cannot travel to the project or is in home (state quarantine)

The reimbursement of the flight ticket is not guaranteed by Mladiinfo ČR. If the tickets are already purchased then the participant has to communicate with the airline on his own and ask for a possible refund resulting from flight cancellation.

4

The participant needs to get tested for Covid-19 during the project

If the participant needs to get tested for Covid-19 **without having any serious symptoms**, the participant has to pay for this medical test on his own. The EHIC card does not cover this medical test. It is up to the participant to try to find a travel insurance package that would cover this Covid-19 test.

If the participants will **show relevant symptoms** of Covid-19, a local hygienic authority will be contacted. If they will recommend taking action (e.g. hospital transport where Covid-19 test will be performed) than the Covid-19 test should be for free thanks to using EHIC card.

5

The participant is positively tested for Covid-19 during the project

If the participant gets infected by Covid-19 during the project (proved by a medical test), then the participant has to stay isolated. Mladiinfo ČR will help the participant to figure out the transportation back home. The required travel medical insurance is supposed to cover repatriation. Mladiinfo ČR might reimburse only the originally planned flight after having an approval from the Czech NA.

6

Purchase of protective equipment

Mladiinfo ČR will have prepared basic protective equipment in case of an emergency (disinfectants, face masks, thermometer). Every participant is required to also bring his own face masks in a sufficient amount.

In all scenarios, we kindly ask you to obey and respect the rules and recommendations declared by the governments and by the project team of Mladiinfo ČR.

The above mentioned scenerios are only possible drafted situations, the reality can differ depending on the specific situations of each participant. Mladiinfo ČR is obliged to discuss everything with the Czech National Agency, who is the main authority.



Erasmus+

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